



Utah Humanities Council
Video Request Form

FOR OFFICE USE ONLY

Pickup/USPS/UPS: _____

Confirm sent: _____

Group or Institution Name: _____

Is this a public or educational group or institution? Yes _____ No _____

Note: Public or educational groups or institutions may use UHC materials free of charge. If the group can provide an audience of 15 or more, they may request UHC funds for discussion leader honoraria and travel.

Street Address / PO Box _____

City, State, Zip _____ Phone _____

Fax _____ Email _____

Address where programs will take place, if different from above

Name of person who will coordinate the video discussion program

Signature of program coordinator _____
I agree to be responsible for arranging for a qualified discussion leader, shipping the video back to UHC, crediting UHC at the program and in advertising, and completing a brief evaluation form after each program. If the video is lost or damaged, I understand I will be responsible for paying to replace the video.

Please complete program information below

Video Title _____ Program Date ____/____/____

Program Time _____ When do you wish to receive materials? ____/____/____

When will UHC receive the returned materials? ____/____/____

Discussion leader _____

Full Address _____

Telephone _____ Title/affiliation/qualifications _____

Has this person's participation been confirmed? Yes _____ No _____

This form must be received by Brandon Johnson at UHC at least one month in advance of the planned video discussion program. Mail to Between Fences Videos, Utah Humanities Council, 202 West 300 North, Salt Lake City UT, 84103 or fax to 801-531-7869