

# Utah Humanities Research Fellowship Guidelines

**Utah Humanities (UH) offers financial support to individuals for scholarly research and applied humanities projects.**

UH offers two research fellowships—the Albert J. Colton Fellowship for Projects of National or International Scope and the Delmont R. Oswald Fellowship for Utah Studies—that provide financial support for scholars doing research in the humanities. The fellowships are made possible by endowment funds established in memory of Albert J. Colton, a former UH board member, and Delmont R. Oswald, UH's founding director.

***UH's mission is to empower Utahns to improve their communities through active engagement in the humanities.*** Competitive applications will identify a community (geographic, ethnic, professional, of interest, etc.), describe an issue or concern of that community that will be addressed by the project and what will be considered evidence of positive impact, and explain how the community will be actively engaged.

Applications are also reviewed for effective proposal presentation, originality of topic or approach, and potential for future public programming.

## **Fellowship Eligibility**

Fellowships are awarded to individuals located in Utah who are actively involved in humanities teaching, research, or writing. Scholars may be independent or affiliated with a Utah college or university. Applicants must demonstrate a solid grounding in at least one humanities discipline, preferably with an advanced degree. Fellowships may not be used for research related to a degree program. Applicants must demonstrate that the fellowship will provide an opportunity to spend concentrated time on the project. UH expects that projects will be completed within a year.

Currently enrolled students, regardless of the level of their course of study, are not eligible to apply for the Colton or Oswald Fellowships.

## **Public Program Requirement**

Each Oswald and Colton Fellow must develop his or her research results into a public program (e.g., a public discussion or workshop) which will be presented in at least two different Utah venues to non-academic audiences. At least one of these programs must take place off the Wasatch Front (which UH defines as the urban corridor from Brigham City to Provo). Programs must actively engage the audience; going beyond a lecture presentation (a Q&A session does not fulfill this requirement). One of the two public program requirements may be fulfilled with a format designed to engage a wider audience, such as a blog, radio interview, YouTube posting, etc.

## **UH Credit as a Funding Source**

You must credit UH in any publications or products that result from work you complete during the fellowship period, in all publicity, and at all public presentations. You must also present UH with a copy of any product of the fellowship (book, manuscript, etc.).

## **Award Amounts**

One stipend of \$3,000 plus program expenses of up to \$500 may be made each year in each fellowship category (Oswald and Colton). Program expenses require receipts for reimbursement. Awards are paid as follows:

- \$2,500 at the beginning of the fellowship period
- \$500 upon completion of the two public programs and submission of final reports
- Up to \$500 as reimbursement for direct cash expenses incurred in presenting the two required public programs, (such as publicity, postage, printing, and travel). Receipts are required.
- **The recipient will assume all responsibility for state and federal tax reporting of the \$3,000 stipend. UH is not considered an employer, and does not assume responsibility for employer taxes or reporting on these funds. UH will issue an IRS form 1099 during any year when the stipend payment reaches \$600 or more.**

## **Application Process**

Fellowships are reviewed and awarded competitively by a committee from UH's Board of Directors. Staff reviews draft applications and makes suggestions on how each application might be strengthened before the committee reviews it. You may access application forms on the UH website.

All applicants must submit a draft application before a final will be considered. Draft applications can be accessed on the UH website <http://utahhumanities.org/index.php/Center-for-Local-Initiatives/grants.html>. The more complete your draft application is the more helpful UH staff will be in giving advice for the final application. Drafts are due by midnight on February 1.

Final applications are due by midnight on March 15<sup>th</sup>.

You will receive email confirmation when your draft and final applications have been received. Please check your spam/junk folders before contacting UH about not receiving confirmation.

## **Budget:**

You will need to estimate up to \$500 in expenses associated with your public programs and create an itemized budget. UH will cover up to \$80 per night for lodging, coach rate airfare, and \$.40 per mile if traveling by car. The maximum per diem allowance for meals is \$30 per day.

You must match every UH dollar with at least one dollar of matching contributions, or total match of at least \$3500.

*In-kind matching* refers to contributions for which the applicant does not pay cash, such as services, facilities, publicity, and volunteer time, including services or expenses paid by a third party.

*Cash matching* refers to direct project expenses—the applicant's cash expenditures for activities of this specific project, such as paying stipends and travel expenses or printing posters.